

SALE DATES: _____

SHIPPING DATE: _____

DELIVERY DATE: _____

A SMALL WORLD GIFT SHOP ®

388 South Ave. Suite B, Staten Island, New York 10303
Tel: (718) 442-9005 Fax: (718) 442-9014 Toll Free: 1(800) 530-0169
Email: info@molyn.com web site: www.molyn.com

PROGRAM AGREEMENT

THIS CONTRACT SERVES AS A BINDING AGREEMENT BETWEEN A SMALL WORLD GIFT SHOP AND THE UNDERSIGNED PARTY TO RUN THE AGREED UPON FUND RAISING PROGRAM, TO RETURN ALL MERCHANDISE IN THE CONDITION IT WAS RECEIVED AND MAKE PAYMENT IN FULL AT THE COMPLETION OF SALE. PLEASE READ PROGRAM AGREEMENT IN FULL BEFORE SIGNING!!!!

Type of Program: HOLIDAY SHOP

Organization/School Name: _____ No. of Students: _____

Address: _____ City: _____ State: _____ Zip Code: _____

School Tel No.: _____ School Fax No.: _____

Chairperson: _____ Home & Cell No: _____

Co-Chairperson: _____ Home & Cell No: _____

Treasurer: _____ Home & Cell No: _____

Dollar Amt. Sold for Prior Year: _____ (Must be provided, used for packing guideline)
(If your previous sale is \$4,000.00 or more, proof of your previous sale must be provided to our company)

Start Date: _____ End Date: _____ Tax I.D. No: _____

PTA / PTO E- mail: _____ Chairpersons E- mail: _____

ADDITIONAL IMPORTANT INFORMATION

- AGREES NOT TO SELL MERCHANDISE PROVIDED BY ANOTHER VENDOR.
- MUST INVENTORY ALL MERCHANDISE RECEIVED IMMEDIATELY AND REPORT DAMAGES/MISSING ITEMS.
- PRICES LISTED ON INVENTORY SHEETS ARE YOUR COST FOR PRODUCTS PER PIECE. HOWEVER, YOU MAY WANT TO INCREASE THESE PRICES SO THAT YOUR SCHOOL WILL PROFIT FROM SALE.
- ALL MERCHANDISE IS ON CONSIGNMENT, UNSOLD MERCHANDISE CAN BE RETURNED PROVIDING MERCHANDISE IS IN THE SAME CONDITION RECEIVED, **DO NOT MARK ITEMS WITH MARKERS, STICKERS, PENS, ETC. OR YOUR SCHOOL WILL BE CHARGED FOR SAID MERCHANDISE**
- SALES OF LESS THAN ONE THOUSAND DOLLARS WILL BE RESPONSIBLE FOR SHIPPING CHARGES, TO & FROM YOUR SCHOOL.
- **SALES RUNNING 3 DAYS OR LESS ONE REORDER. SALES RUNNING FOR MORE THAN 3 DAYS TWO REORDERS.**
- INVENTORY SHEETS MUST ACCOMPANY RETURNED UNSOLD MERCHANDISE SO THAT YOUR SCHOOL CAN BE CREDITED FOR ANY DAMAGES OR SHORTAGES. **PLEASE RETAIN A COPY OF YOUR INVENTORY SHEETS FOR YOUR RECORDS!**
- TO BE ELIGIBLE FOR ANY BONUS/INCENTIVES, PAYMENT MUST BE PAID WITHIN 14 DAYS OF COMPLETION OF YOUR FAIR OR (IF WE ARE DOING YOUR INVENTORY 14 DAYS FROM YOUR INVOICED DATE).
- AGREE TO PAY FOR ALL MERCHANDISE NOT RETURNED BY JANUARY 20TH, AFTER THE YEAR OF DELIVERY, TOGETHER WITH 1.5% MONTHLY FINANCE CHARGE ON ALL MONEY DUE AND ANY LEGAL FEES THAT MAY APPLY.
- ONCE OUR MERCHANDISE HAS BEEN SHIPPED, A MINIMUM SALE OF FOUR HUNDRED AND FIFTY DOLLARS IS REQUIRED OR YOU WILL BE INVOICED THIS SAID AMOUNT PLUS THE SHIPPING CHARGES TO & FROM YOUR SCHOOL.
- FIRST FLOOR DELIVERY ONLY!

SPECIAL INSTRUCTIONS: (Please check items below)

Would you like Coded Merchandise, please check one: Yes _____ No _____

If available would you like a Cash Register, please check one: Yes _____ No _____ % profit _____

Would you be able to accept your merchandise 2 weeks prior to your fair dates: Yes _____ No _____

SIGNATURE: _____
CHAIRPERSON / DATE

SIGNATURE: _____
CO-CHAIRPERSON / DATE

SIGNATURE: _____
PRINCIPAL / DATE

REP'S SIGNATURE: _____ DATE: _____